

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
BUKIDNON PROVINCIAL OFFICE
SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FY 2024 2nd Semester

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks
					Advertising/Post ing of Bidding/RFI	Submission/Opening of Bids	Notice of Award	Contact Signing		Total	MOE	CO
A. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)												
A.1 Common Office Supplies and Equipment	PO BUK	NO	NP-53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GaP	21,578.52	21,578.52	-	
B. OTHER ITEMS NOT AVAILABLE AT PPS BUT REGULARLY PURCHASED FROM OTHER												
B.1 Common Office Supplies and Equipment	PO BUK	NO	Shopping 52.1(b) Regular Office Supplies and Equipment			as the need arises		GaP	90,899.00	90,899.00	-	
B.2 Computer Inks/Cartridges	PO BUK	NO	NP-53.9 - Small Value Procurement			as the need arises		GaP	41,580.00	41,580.00	-	
B.3 Office Supplies and Equipment	PO BUK	NO	NP-53.9 - Small Value Procurement			as the need arises		GaP	492,762.00	492,762.00	-	
B.4 Vehicle Maintenance Supplies and Materials	PO BUK	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant			as the need arises		GaP	180,040.20	180,040.20	-	
B.5 Vehicle Maintenance Supplies and Materials	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	73,260.86	73,260.86	-	
C. OTHERS												
C.1 Communications												
C.1.1 Landline												
C.1.2 Mobile (Postpaid)	PO BUK	NO	Direct Contracting			as the need arises		GaP	18,600.00	18,600.00	-	
C.1.3 Postage and Courier Services	PO BUK	NO	Direct Contracting			as the need arises		GaP	6,000.00	6,000.00	-	
C.2 Power Consumption	PO BUK	NO	Direct Contracting			as the need arises		GaP	12,000.00	12,000.00	-	
C.3 Water (Utilities)	PO BUK	NO	Direct Contracting			as the need arises		GaP	84,000.00	84,000.00	-	
C.4 Printing Services (Accountable Forms)	PO BUK	NO	NP-53.5 Agency to Agency			as the need arises		GaP	10,000.00	10,000.00	-	
C.5 Printing Services (Brochures, Newsletter, Publication, Tarpaulin, etc.)	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	10,000.00	10,000.00	-	
C.6 Tokens and Other Corporate Give-Aways	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	15,000.00	15,000.00	-	
C.7 Catering Services	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	178,237.00	178,237.00	-	
C.8 Website Hosting	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	-	-	-	
C.9 Miscellaneous	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	53,000.00	53,000.00	-	
C.10 Labor Services	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	520,000.00	520,000.00	-	
C.11 Transportation Services	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	300,000.00	300,000.00	-	
C.12 Preventive Repair and Maintenance												
C.12.1 Building Supplies and Materials for repair & maintenance	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	42,702.00	42,702.00	-	
C.12.2 ICT Equipment Supplies and Materials for repair & maintenance	PO BUK	NO	NP-53.9 Small Value Procurement			as the need arises		GaP	7,000.00	7,000.00	-	
									2,167,359.58	2,167,359.58	-	

Prepared by:

Certificate Funds Available/
Certificates Appropriate Funds Available:

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Designated Financial Analyst

Recommending Approval:

Approved:

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