

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
BUKIDION PROVINCIAL OFFICE
ANNUAL PROCUREMENT PLAN - NON-CSE FY 2026

Code (PAP)	Procurement Project	PMO/End-user	Is this a Buy/Procurement Agency (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity			Source of Funds	Estimated Budget (PAP)		CO	Remarks (Brief description of Project)
					Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		
	A. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)											
	A.1 Common Office Supplies and Equipment	PO BULK	NO	NP-53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	80,000.00	80,000.00	
	B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER											
	B.1 Common Office Supplies and Equipment	PO BULK	NO	Shipping 52 (10) - Regular Office Supplies and Equipment not available in PS			as the need arises		GoP	120,000.00	120,000.00	
	B.2 Computer Ink/Cartridges	PO BULK	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	75,000.00	75,000.00	
	B.3 Office Supplies and Equipment	PO BULK	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	70,000.00	70,000.00	
	B.4 ICT Supplies and Equipment	PO BULK	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	20,000.00	20,000.00	
	B.5 Furniture and Fixtures Equipment	PO BULK	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	15,000.00	15,000.00	
	B.6 Vehicle Maintenance Supplies and Materials	PO BULK	NO	NP-53.14 Direct Fiscal Purchase of Petrol/Burn Fuel, Oil and Lubricant	as the need arises				GoP	60,000.00	60,000.00	
	C. OTHERS											
	C.1 Communications											
	C.1.1 Landline	PO BULK	NO	Direct Contracting	as the need arises				GoP	45,000.00	45,000.00	
	C.1.2 Mobile (Postpaid)	PO BULK	NO	Direct Contracting	as the need arises				GoP	45,000.00	45,000.00	
	C.1.3 Postage and Courier Services	PO BULK	NO	Direct Contracting	as the need arises				GoP	12,000.00	12,000.00	
	C.2 Power Consumption	PO BULK	NO	Direct Contracting	as the need arises				GoP	175,000.00	175,000.00	
	C.3 Water Utilities	PO BULK	NO	Direct Contracting	as the need arises				GoP	30,000.00	30,000.00	
	C.4 Printing Services (Accountable Forms)	PO BULK	NO	NP-53.5 Agency to Agency	as the need arises				GoP	20,000.00	20,000.00	
	C.5 Printing Services (Brochure, Newsletter, Publication, Tarpaan, etc.)	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	20,000.00	20,000.00	
	C.6 Trains and Other Corporate Give Aways	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	20,000.00	20,000.00	
	C.7 Cleaning Services	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	200,000.00	200,000.00	
	C.8 Security Services	PO BULK	YES	NP-53.5 Agency to Agency	as the need arises				GoP	902,381.64	902,381.64	
	C.9 Other Maintenance & Operating Expenses	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	60,000.00	60,000.00	
	C.10 Other General Services	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	1,400,000.00	1,400,000.00	
	C.11 Transportation Services	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	210,000.00	210,000.00	
	C.12 Training Expenses	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	45,000.00	45,000.00	
	C.13 Preventive Repair and Maintenance											
	C.13.1 Repair and Maintenance - Buildings	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	30,000.00	30,000.00	
	C.13.2 Repair and Maintenance - Office & ICT Equipment	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	15,000.00	15,000.00	
	C.13.3 Repair and Maintenance - Motor Vehicles	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	170,000.00	170,000.00	
	C.13.3 Repair and Maintenance - Furniture and Fixtures	PO BULK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	15,000.00	15,000.00	
									3,864,381.64	3,864,381.64		

Prepared by:

Certificate Funds Available/
Certifies Appropriate Funds Available:

Recommending Approval:

Approved:

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