

Instructions:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 2011-5 and 2011-6 dated 23 August 2011 (collectively, the Circular Letters), the Procurement Service (PS) will be able to purchase CSE from the PS-DBM. Only agencies that have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC). Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

APP-CSE 2025 FORM

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-philepsa.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philepsa.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photos of the items.
- 4.0 The APP-CSE form shall be submitted to the PS-DBM through the link: <https://shorturl.at/afqdq>. Instructions on how to fill-out is included in the reminders of the form.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philepsa.gov.ph) and must be submitted to PS-DBM through the link: <https://shorturl.at/afqdq>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954436 (Smart) or 0962-8255199 (Smart), or email appcse@ps-philepsa.gov.ph, or visit the PS-DBM website (www.ps-philepsa.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: TESDA P O BLK/CON
Region: X
Address: MARTIN LUTHER KING, JR. ST
BPO 7 A MALABON CITY

Agency Code/UNSC: _____
Organization Type: _____

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.
Contact Person: HINGELA C. CLISP
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																									
ALCOHOL OR ACTONE BASED ANTISEPTICS																									
1	12191601-AL-504	ALCOHOL, Etnyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	453.87	3	3	3	9	453.87	18	907.74
2	12191601-AL-503	ALCOHOL, Etnyl, 1 Gallon	gallon	0	0	2	2	714.18	0	0	2	2	714.18	1	1	1	3	1,071.27	1	1	1	3	1,071.27	10	3,570.90
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	60121413-CR-R01	CLEANBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
4	60121413-CR-R02	CLEANBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
5	60121344-EP-R01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
6	60121344-EP-R01	SEEN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
7	60121344-EP-R04	SEEN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	6	6	268.32	0	6	6	6	268.32	0	6	0	6	6	18	44.72
8	60121344-EP-R07	SEEN PEN, Medium Tip, Black	piece	0	0	10	10	972.00	0	0	6	6	343.20	0	6	6	6	343.20	0	6	0	6	6	26	87.30
9	60121344-EP-R02	SEEN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	6	6	268.32	0	6	6	6	268.32	0	6	0	6	6	18	44.72
10	60121344-EP-R05	SEEN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	6	6	268.32	0	6	6	6	268.32	0	6	0	6	6	18	44.72
11	60121344-EP-R08	SEEN PEN, Medium Tip, Blue	piece	0	0	10	10	972.00	0	0	6	6	343.20	0	6	6	6	343.20	0	6	0	6	6	26	87.30
12	60121344-EP-R03	SEEN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
13	60121344-EP-R06	SEEN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	6	6	268.32	0	6	6	6	268.32	0	6	0	6	6	18	44.72
14	60121344-EP-R09	SEEN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	6	6	268.32	0	6	6	6	268.32	0	6	0	6	6	18	44.72
15	60121344-EP-R01	WEAVING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
16	46121317-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
17	46121809-PM-R01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																									
18	2611702-BF-R02	BATTERY, dry cell, size AA	pack	0	0	5	5	102.48	0	0	5	5	102.48	5	5	0	10	204.96	5	5	0	10	204.96	30	28.49
19	2611702-BF-R01	BATTERY, dry cell, size AAA	pack	0	0	5	5	91.70	0	0	5	5	91.70	0	5	0	5	91.70	0	5	0	5	91.70	20	18.34
CLEANING EQUIPMENT AND SUPPLIES																									
20	47131812-AP-R01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	3	3	268.93	3	3	3	9	755.79	3	3	3	9	755.79	21	97.31
21	47131804-AP-R01	BROOM (Walls Trimco)	piece	0	0	0	0	0.00	0	0	2	2	249.60	0	1	1	2	249.60	1	0	0	1	124.80	5	124.80
22	47131804-AP-R01	BROOM (Walls Trimco)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	26.00	1	0	0	1	26.00	2	26.00
23	47131829-TP-R01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	3	3	124.80	1	1	1	3	124.80	1	1	1	3	124.80	9	41.40
24	47131809-CL-R01	CLEANER, Scenting Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
25	47131811-DE-R02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan												Feb														
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount							
26	47131811-DE-R02	DETERGENT POWDER, all purpose	packet	0	0	3	3	162.24	0	0	3	3	162.24	1	1	1	3	162.24	1	1	1	3	162.24	12	54.08	648.96			
27	47131803-DE-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	3	3	416.67	2	2	2	6	839.34	2	2	2	6	839.34	15	139.89	2,098.35			
28	47131801-DA-R01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	46.80	1	46.80				
29	47131802-FW-R03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	369.76	0.00			
30	47131803-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.19	0.00			
31	7201612-145-L01	HAND SOAP, liquid, 500ml	bottle	0	0	0	0	0.00	0	0	3	3	126.85	0	0	0	0	0.00	1	1	1	3	126.85	6	42.05	257.70			
32	47121804-49-R01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,298.00	0.00			
33	47121803-49-R01	MOPS	box	0	0	1	1	69.47	0	0	0	0	0.00	0	1	0	1	69.47	0	0	0	0	0.00	2	69.47	136.94			
34	47131602-SC-A01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	86.63	0.00			
35	47121701-7B-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00			
36	47121701-7B-P05	TRASHBAG, Large size	roll/pack	0	0	2	2	116.56	0	0	4	4	227.12	0	2	2	4	227.12	0	2	2	4	227.12	14	92.26	829.92			
37	47121701-7B-P06	TRASHBAG, XL size	roll/pack	0	0	2	2	188.12	0	0	4	4	376.24	0	2	2	4	376.24	0	2	2	4	376.24	14	92.66	1,295.84			
38	47121702-WB-R01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.66	0.00			
COLOR COMPONENTS AND DISPERSIONS																													
39	12171703-SI-P01	INK, for stamp pad	box/ea	0	0	6	6	172.24	0	0	2	2	57.88	0	1	1	2	57.88	1	1	0	2	57.58	12	26.79	345.48			
CONSUMER ELECTRONICS																													
40	52161833-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,299.18	0.00			
FILMS																													
41	12111203-4C-R01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.64	0.00			
42	12111203-4P-R02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00			
FIRE FIGHTING EQUIPMENT																													
43	46191601-FF-R01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00			
FLAG OR ACCESSORIES																													
44	55121902-FH-R01	PHILIPPINE NATIONAL FLAG	piece	0	0	2	2	569.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	264.64	569.68			
FURNITURE AND FURNISHINGS																													
45	56101504-CA-R01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00			
46	56101504-CA-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00			
HEATING AND VENTILATION AND AIR CIRCULATION																													
47	46101604-FF-C01	ELECTRIC FAN, ceiling mount, orbite type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00			
48	46101604-FF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00			
49	46101604-FF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,560.00	0.00			
50	46101604-FF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
51	42111507-GS-R03	DESKTOP, for basic users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00			
52	42111507-GS-R04	DESKTOP, for mid-range users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.40	0.00			
53	42021827-HB-R02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	6,029.92	2	3,014.96	6,029.92			
54	42020015-FV-L04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	6	6	916.44	0	0	0	0	0.00	2	2	2	6	916.44	12	182.74	1,839.88			
55	42111503-LA-R04	LAPTOP COMPUTER, for mid-range users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00			
56	42111503-LA-W03	LAPTOP COMPUTER, lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00			
57	42111706-MO-C02	COMPUTER MOUSE, wireless	unit	0	0	2	2	323.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	161.92	323.84			
58	42121705-FW-L01	PRINTER, laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,616.80	0.00			
LIGHTING AND FIXTURES AND ACCESSORIES																													
59	39101624-LA-L01	LIGHT-EMITTING DIODE (LED) LIGHT BALL, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00			
60	39101624-LV-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	206.82	0.00			
MANUFACTURING COMPONENTS AND SUPPLIES																													
61	311201615-DA-R02	GLUE, all purpose	bottle	0	0	1	1	62.14	0	0	3	3	186.42	0	3	0	3	186.42	0	0	0	0	0.00	7	62.14	434.98			
62	31151803-SW-A01	STAPLE WIRE, heavy duty (staple type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	1	1	1	3	106.20	0	0	0	0	0.00	3	36.40	106.20			
63	31151803-SW-S01	STAPLE WIRE, standard	box	0	0	3	3	71.28	0	0	3	3	71.28	1	1	0	2	47.52	1	1	0	2	47.52	10	23.76	237.60			
64	31201502-7A-R02	TAPE, electrical	roll	0	0	2	2	38.90	0	0	0	0	0.00	0	2	0	2	38.90	0	0	1	1	19.45	5	19.45	97.25			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year		
				Q1												Q2																
				Jan	Feb	Mar	Q1	1st amount	April	May	June	Q2	2nd amount	July	Aug	Sept	Q3	3rd amount	Oct	Nov	Dec	Q4	4th amount									
65	31201503-14-W01	TAPE, masking, 24mm	roll	0	0	2	2	111.36	0	0	0	0	0.00	0	0	0	0	0.00	0	1	1	2	111.36	1	1	0	2	111.36	6	55.68	334.08	
66	31201503-14-W02	TAPE, masking, 48 mm	roll	0	0	2	2	242.32	0	0	0	0	0.00	1	1	0	2	242.32	0	1	1	2	242.32	0	1	1	2	242.32	6	141.16	728.96	
67	31201512-14-W01	TAPE, packaging, 48 mm	roll	0	0	2	2	44.72	0	0	0	0	0.00	0	1	1	2	44.72	1	1	0	2	44.72	1	1	0	2	44.72	6	23.36	134.16	
68	31201512-17-W01	TAPE, transparent, 24mm	roll	0	0	10	10	176.80	0	0	10	10	176.80	0	5	5	10	176.80	0	5	5	10	176.80	0	5	5	10	176.80	40	17.68	707.20	
69	31201512-17-W02	TAPE, transparent, 48 mm	roll	0	0	3	3	67.71	0	0	0	0	0.00	0	2	1	3	67.71	0	1	1	2	45.14	0	1	1	2	45.14	8	22.87	180.56	
70	31151507-19-W01	TWINE, plastic	roll	0	0	1	1	66.62	0	0	2	2	133.24	0	1	0	1	66.62	0	0	0	0	0.00	0	0	0	0	0.00	4	66.62	266.48	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																																
71	41111004-B4-W02	RULER, plastic, 450mm	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.83	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																																
72	4412612-B4-W01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.37	0.00	
73	44101602-B4-W01	BINDING AND FINISHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
74	44120017-B4-W01	BINDING STRING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.49	0.00	
75	44101607-C4-W01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	235.77	0	0	0	0	0.00	0	0	0	0	0.00	1	235.77	235.77	
76	44121710-C4-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.87	0.00	
77	44122105-B4-W01	CLIP, backed, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	46.80	0	5	0	5	46.80	0	5	0	5	46.80	10	9.36	93.60	
78	44122105-B4-W02	CLIP, backed, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	78.00	0	5	0	5	78.00	0	5	0	5	78.00	10	15.60	156.00	
79	44122105-B4-W03	CLIP, backed, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	166.40	0	5	0	5	166.40	0	5	0	5	166.40	10	33.28	332.80	
80	44122105-B4-W04	CLIP, backed, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00	
81	44121001-C7-W02	CORRECTION TAPE	pieces	0	0	10	10	135.00	0	0	15	15	202.50	5	5	5	15	202.50	5	5	5	15	202.50	5	5	5	15	202.50	95	13.90	742.50	
82	4412612-C4-W01	CUTTER/UTILITY KNIFE, for general purpose	pieces	0	0	0	0	0.00	0	0	1	1	31.72	0	1	0	1	31.72	0	0	0	0	0.00	0	0	0	0	0.00	2	31.72	63.44	
83	44115115-C4-W01	DATA FILE BOX	pieces	0	0	20	20	2,917.80	0	0	20	20	2,917.80	0	0	0	0	0.00	0	5	0	5	729.45	0	5	0	5	729.45	46	146.89	6,665.06	
84	44120011-C4-W01	DATA FOLDER	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00	
85	44103002-C5-W01	DATER, STAMP	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	0.00	
86	44121506-B4-W01	ENVELOPE, Documentary, A4	box	0	0	1	1	826.92	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	826.92	0	0	0	0	0.00	2	826.92	1,659.84	
87	44121506-B4-W02	ENVELOPE, Documentary, legal	box	0	0	1	1	1,057.56	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,057.56	2	1,057.56	2	1,057.56	2,115.16	2	1,057.56	2,115.16	
88	44121506-B4-W03	ENVELOPE, Expanding, Kraft	box	0	0	1	1	939.95	0	0	0	0	0.00	1	1	0	2	1,879.90	1	0	0	1	939.95	4	939.95	4	939.95	3,759.80	4	939.95	3,759.80	
89	44121506-B4-W02	ENVELOPE, Expanding, Plastic	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
90	44121506-B4-W02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	431.52	0.00	
91	44121504-B4-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	912.72	0.00	
92	44115112-B4-W01	ERASER, flat, for blackboard/whiteboard	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	14.48	0	1	0	1	14.48	0	1	0	1	14.48	2	14.48	28.96	
93	44122118-B4-W01	PASTER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00	
94	44115115-C4-W01	FILE ORGANIZER, expanding, plastic, legal	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00	
95	44122018-B4-W01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
96	44122018-B4-W02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
97	44122011-C4-W01	FOLDER, Fancy with side, A4	bursts	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
98	44122011-C4-W02	FOLDER, Fancy with side, legal	bursts	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
99	44122011-C4-W01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00	
100	44122011-C4-W02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.08	0.00	
101	44122017-C4-W01	FOLDER, preboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
102	44122011-C4-W01	FOLDER with tab, A4	pack	0	0	2	2	756.20	0	0	2	2	756.20	0	0	0	0	0.00	0	2	0	2	756.20	8	756.20	8	756.20	3,016.80	8	379.60	3,016.80	
103	44122011-C4-W02	FOLDER with tab, legal	pack	0	0	1	1	413.92	0	0	1	1	413.92	0	1	0	1	413.92	0	1	0	1	413.92	4	413.92	4	413.92	1,655.68	4	413.92	1,655.68	
104	44122008-B4-W01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	67.60	0.00	
105	44121716-B4-W01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	62.22	2	31.11	62.22	2	31.11	62.22	2	31.11	62.22
106	44121708-B4-W01	MARKER, Permanent, Black	pieces	0	0	2	2	16.54	0	0	0	0	0.00	0	1	1	2	16.54	0	1	1	2	16.54	6	8.27	49.62	6	8.27	49.62	6	8.27	49.62
107	44121708-B4-W02	MARKER, Permanent, Blue	pieces	0	0	2	2	16.54	0	0	0	0	0.00	0	1	1	2	16.54	0	1	1	2	16.54	6	8.27	49.62	6	8.27	49.62	6	8.27	49.62
108	44121708-B4-W03	MARKER, Permanent, Red	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.27	0.00	
109	44121708-B4-W01	MARKER, Whiteboard, Black	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	9.65	1	0	0	1	9.65	2	9.65	18.30	2	9.65	18.30	2	9.65	18.30
110	44121708-B4-W02	MARKER, Whiteboard, Blue	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	9.65	0	0	0	0	0.00	1	9.65	9.65	1	9.65	9.65	1	9.65	9.65
111	44121708-B4-W03	MARKER, Whiteboard, Red	pieces																													

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan												Feb											
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
112	4412104-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	4	4	35.28	0	0	4	4	35.28	0	2	2	4	35.28	2	2	0	4	35.28	16	8.82	141.12
113	4412104-PC-002	PAPER CLIP, vinyl/plastic coated, Junjo, 50mm	box	0	0	4	4	77.84	0	0	4	4	77.84	0	2	2	4	77.84	2	2	0	4	77.84	16	16.46	311.36
114	4410103-PS-002	PAPER SHREDCOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00
115	4410101-PT-002	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,397.00	0.00
116	4412106-PC-001	PENCIL, hydrographic, with eraser	box	0	0	1	1	44.71	0	0	0	0	0.00	0	6	6	12	536.52	0	0	0	0	0.00	13	44.71	581.23
117	4410101-PS-001	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.06	0.00
118	4410102-PL-001	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	2	2	207.84	1	0	0	1	153.92	1	0	0	1	153.92	4	153.92	615.68
119	4412101-RL-001	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	1	1	135.30	0	0	0	0	0.00	0	0	0	0	0.00	1	135.30	135.30
120	4412105-SP-001	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	39.92	1	0	0	1	39.92	2	39.92	79.84
121	4412168-SS-001	SCISSORS, symmetrical/asymmetrical	pair	0	0	2	2	131.04	0	0	0	0	0.00	1	1	0	2	131.04	0	0	0	0	0.00	4	65.52	262.08
122	44121615-ST-001	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	2	295.20	4	197.60	790.40
123	44121615-ST-001	STAPLER, heavy duty (brake)	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	693.15	0	0	0	0	0.00	1	693.15	693.15
124	44121613-SR-002	STAPLE REMOVER, pier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	93.02	2	44.51	93.02
125	44121605-TD-101	TYPE DISPENSER, label top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	77.58	1	77.58	77.58
PAPER MATERIALS AND PRODUCTS																										
126	4411305-CA-001	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
127	4411306-CA-11	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00
128	4411306-CA-12	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,979.92	0.00
129	4411314-AP-002	NOTEPAO, 80x-ov, 50mm x 76mm	pad	0	0	10	10	370.40	0	0	10	10	370.40	0	10	0	10	370.40	0	0	0	10	370.40	40	37.06	1,482.40
130	4411314-AP-004	NOTEPAO, 80x-ov, 76mm x 100mm	pad	0	0	10	10	592.80	0	0	10	10	592.80	0	10	0	10	592.80	10	0	0	10	592.80	40	39.28	2,371.20
131	4411314-AP-003	NOTEPAO, 80x-ov, 76mm x 76mm	pad	0	0	10	10	520.00	0	0	10	10	520.00	0	10	0	10	520.00	10	0	0	10	520.00	40	52.00	2,080.00
132	4411315-AB-002	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00
133	4411307-PP-001	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.80	0.00
134	4411307-PP-002	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	232.86	0.00
135	4411307-PP-001	PAPER, MULTIMARKS A4	ream	35	35	0	0	14,463.70	0	0	10	10	1,377.40	25	25	75	10,330.80	25	25	25	75	10,330.80	268	137.74	36,901.10	
136	4411307-PP-002	PAPER, MULTIMARKS LEGAL	ream	0	0	5	5	794.55	0	0	5	5	794.55	0	5	0	5	794.55	0	0	0	5	794.55	20	184.91	3,178.20
137	4411311-PP-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00
138	4411303-AA-001	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	91.70	0.00
139	4411311-RE-001	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.56	996.48
140	4411311-RE-002	RECORD BOOK, 500 PAGES	book	0	0	3	3	373.68	0	0	3	3	373.68	0	0	0	0	0.00	1	1	0	2	249.12	8	31.80	405.80
141	4411104-TT-004	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	4	4	135.20	0	0	0	0	0.00	0	2	2	4	135.20	2	2	0	4	135.20	12	31.80	384.72
142	4411104-TT-002	TOILET TISSUE PAPER, 2 ply	pack	0	0	7	7	698.88	0	0	6	6	599.04	0	10	0	10	998.40	0	10	0	10	998.40	23	99.84	2,304.72
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	5311602-PS-001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.08	0.00
PESTICIDES OR PEST REPELLENTS																										
144	1019109-PS-A01	INSECTICIDE	can	0	0	3	3	418.08	0	0	0	0	0.00	0	2	2	4	857.44	2	2	0	4	557.44	11	139.36	1,532.96
PRINTED PUBLICATIONS																										
145	5510124-AA-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9136 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4410109-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	4410105-CA-004	INK CARTRIDGE, CANON C-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,136.32	0.00
3	4410105-CA-002	INK CARTRIDGE, CANON C-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	4410105-CA-004	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	864.12	0.00
5	4410105-CA-002	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	4410105-EP-017	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	1,159.50	5	0	0	5	1,159.50	10	231.90	2,319.00
7	4410105-EP-017	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	1,211.00	8	242.20	1,211.00
8	4410105-EP-017	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	1,211.00	5	242.20	1,211.00
9	4410105-EP-017	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	1,211.00	5	242.20	1,211.00
10	4410105-IP-040	INK CARTRIDGE, HP CP940A (HP02), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
11 4410105-HP-740 INK CARTRIDGE, HP C200A4 (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12 4410105-HP-809 INK CARTRIDGE, HP C8353A4 (HP21), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13 4410105-HP-710 INK CARTRIDGE, HP C8353A4 (HP22), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14 4410105-HP-817 INK CARTRIDGE, HP C8490A4 (HP60), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	860.48	0.00
15 4410105-HP-717 INK CARTRIDGE, HP C8490A4 (HP60), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16 4410105-HP-440 INK CARTRIDGE, HP C872A4 (HP920A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17 4410105-HP-440 INK CARTRIDGE, HP C872A4 (HP920A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18 4410105-HP-440 INK CARTRIDGE, HP C872A4 (HP920A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19 4410105-HP-440 INK CARTRIDGE, HP C872A4 (HP920A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20 4410105-HP-820 INK CARTRIDGE, HP C8451A4 (HP61), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21 4410105-HP-720 INK CARTRIDGE, HP C8450A4 (HP61), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,566.00	0.00
22 4410105-HP-443 INK CARTRIDGE, HP C8045A4 (HP950A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,570.80	0.00
23 4410105-HP-443 INK CARTRIDGE, HP C8046A4 (HP951A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24 4410105-HP-443 INK CARTRIDGE, HP C8047A4 (HP951A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25 4410105-HP-443 INK CARTRIDGE, HP C8048A4 (HP951A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26 4410105-HP-436 INK CARTRIDGE, HP C8692A4 (HP70A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27 4410105-HP-736 INK CARTRIDGE, HP C8692A4 (HP70A), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28 4410105-HP-833 INK CARTRIDGE, HP C210B4 (HP67B), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29 4410105-HP-733 INK CARTRIDGE, HP C210B4 (HP67B), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30 4410105-HP-743 INK CARTRIDGE, HP F872A4 (HP680), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31 4410105-HP-443 INK CARTRIDGE, HP F872A4 (HP680), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32 4410105-HP-420 INK CARTRIDGE, HP U8551A4 (HP955), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33 4410105-HP-420 INK CARTRIDGE, HP U855A4 (HP955), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34 4410105-HP-750 INK CARTRIDGE, HP U8557A4 (HP955), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35 4410105-HP-850 INK CARTRIDGE, HP U856A4 (HP955), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
36 4410105-HP-448 INK CARTRIDGE, HP U856A4 (HP955A), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,394.80	0.00
37 4410105-HP-448 INK CARTRIDGE, HP U856A4 (HP955A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,338.52	0.00
38 4410105-HP-448 INK CARTRIDGE, HP U856A4 (HP955A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,338.52	0.00
39 4410105-HP-448 INK CARTRIDGE, HP U857A4 (HP955A), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40 4410105-HP-751 INK CARTRIDGE, HP T818A4 (HP905), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.00	0.00
41 4410105-HP-451 INK CARTRIDGE, HP T818A4 (HP905), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.00	0.00
42 4410105-HP-751 INK CARTRIDGE, HP T818A4 (HP905), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.00	0.00
43 4410105-HP-451 INK CARTRIDGE, HP T819A4 (HP905), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44 4410112-EP-405 RIBBON CARTRIDGE, EPSON C130S1516 (R8750), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.48	0.00
45 4410112-EP-413 RIBBON CARTRIDGE, EPSON C130S1502, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.48	0.00
46 4410112-EP-407 RIBBON CARTRIDGE, EPSON C130S1531 (S01586),	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	816.48	0.00
47 4410103-BR-809 TONER CARTRIDGE, BROTHER TN-320, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,487.20	0.00
48 4410103-BR-811 TONER CARTRIDGE, BROTHER TN-320A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,007.40	0.00
49 4410103-BR-815 TONER CARTRIDGE, BROTHER TN-347R, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,975.44	0.00
50 4410103-BR-816 TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,664.64	0.00
51 4410103-BR-823 TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52 4410103-BR-820 TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53 4410103-BR-703 TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54 4410103-CA-800 TONER CARTRIDGE, CANON CRG-34 II	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.20	0.00
55 4410103-HP-812 TONER CARTRIDGE, HP C813A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,459.28	0.00
56 4410103-HP-818 TONER CARTRIDGE, HP C825A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,708.16	0.00
57 4410103-HP-821 TONER CARTRIDGE, HP C827A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,183.72	0.00
58 4410103-HP-822 TONER CARTRIDGE, HP C828A (HP85A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,595.40	0.00
59 4410103-HP-823 TONER CARTRIDGE, HP C810A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4
60	4410103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,897.44	0.00
61	4410103-HP-723	TONER CARTRIDGE, HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,897.44	0.00
62	4410103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,897.44	0.00
63	4410103-HP-S28	TONER CARTRIDGE, HP CE350A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,958.32	0.00
64	4410103-HP-B22	TONER CARTRIDGE, HP CF212A (HP712A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,154.88	0.00
65	4410103-HP-B23	TONER CARTRIDGE, HP CF224A (HP254A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,822.96	0.00
66	4410103-HP-B26	TONER CARTRIDGE, HP CF234A (HP214A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,688.00	0.00
67	4410103-HP-B27	TONER CARTRIDGE, HP CF234A (HP214A), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,397.32	0.00
68	4410103-HP-B28	TONER CARTRIDGE, HP CF234A (HP214A), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,008.56	0.00
69	4410103-HP-B20	TONER CARTRIDGE, HP CF350A, Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,856.88	0.00
70	4410103-HP-C20	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,843.20	0.00
71	4410103-HP-M20	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,843.20	0.00
72	4410103-HP-B60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,843.20	0.00
73	4410103-HP-B61	TONER CARTRIDGE, HP CF350A (HP250A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,803.12	0.00
74	4410103-HP-C61	TONER CARTRIDGE, HP CF351A (HP250A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,793.28	0.00
75	4410103-HP-B61	TONER CARTRIDGE, HP CF352A (HP250A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,783.28	0.00
76	4410103-HP-B61	TONER CARTRIDGE, HP CF353A (HP250A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,783.28	0.00
77	4410103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,489.28	0.00
78	4410103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,063.28	0.00
79	4410103-HP-B62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,063.28	0.00
80	4410103-HP-B62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,063.28	0.00
81	4410103-HP-B63	TONER CARTRIDGE, HP CF410A (HP110A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,328.48	0.00
82	4410103-HP-C63	TONER CARTRIDGE, HP CF411A (HP110A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,392.08	0.00
83	4410103-HP-B63	TONER CARTRIDGE, HP CF412A (HP110A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,392.08	0.00
84	4410103-HP-B63	TONER CARTRIDGE, HP CF413A (HP110A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,392.08	0.00
85	4410103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,151.84	0.00
86	4410103-HP-B48	TONER CARTRIDGE, HP Q7551A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,688.00	0.00

SOFTWARE

1	4321313-SFT-001	Business function specific software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	4321602-SFT-002	Finance accounting and enterprise resource planning ERP software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	4322004-SFT-003	Computer game or entertainment software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	4323107-SFT-004	Content authoring and editing software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	4323202-SFT-005	Content management software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	4323204-SFT-006	Data management and query software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	4324202-SFT-007	Developer software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	4325205-SFT-008	Etikational or reference software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	4325303-SFT-009	Industry specific software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	4325801-SFT-010	Information exchange software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	4327201-SFT-010	Network applications software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	4327302-SFT-011	Network management software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	4328005-SFT-012	Networking software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	4328304-SFT-013	Operating environment software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	4329304-SFT-014	Security and protection software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	4329405-SFT-015	Utility and device driver software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT FS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-15-001	BALLPEN	piece	0	0	15	15	156.00	0	0	12	12	156.00	12	12	0	34	312.00	6	6	0	12	156.00	63	13.00	819.00
2	80141505-15-002	MULTIPLICATION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-15-003	LANQUATTING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-15-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141505-15-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	2	2	0	4	480.00	2	2	0	4	480.00	8	120.00	960.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
6	80141505-15-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	2	2	275.00	0	0	0	0	0.00	0	0	0	0	0.00	2	135.00	275.00
7	80141505-15-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-15-008	CERTIFICATE FRAME	piece	0	0	8	8	1,000.00	0	0	5	5	675.00	0	0	0	0	0.00	0	0	0	0	0.00	13	135.00	1,135.00
9	80141505-15-009	CERTIFICATE HOLDER	piece	0	0	10	10	750.00	0	0	0	0	0.00	5	5	10	750.00	5	5	0	10	750.00	30	75.00	2,525.00	
10	80141505-15-010	UNINTERFERIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-15-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40,000.00	0.00
12	80141505-15-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-15-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-15-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	1	1,500.00	1,500.00
15	80141505-15-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-15-016	DISHWASHING LIQUID	bottle	0	0	6	6	460.00	0	0	6	6	460.00	2	2	2	6	460.00	2	2	2	6	460.00	24	80.00	1,920.00
17	80141505-15-017	PLASTIC FASTENER	box	0	0	6	6	720.00	0	0	0	0	0.00	1	1	1	3	360.00	2	2	2	6	720.00	15	120.00	1,800.00
18	80141505-15-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-15-019	VELUM BOARD PAPER	pack	0	0	0	20	800.00	0	0	25	25	1,000.00	5	5	5	15	600.00	5	5	5	15	600.00	75	40.00	3,000.00
20	80141505-15-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-15-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-15-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-15-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-15-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.00	0.00
25	80141505-15-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	1	1	3	300.00	1	1	0	2	200.00	5	100.00	500.00
26	80141505-15-026	GLUE STICK (PAPER)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-15-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	6	420.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-15-028	DECOORANT CAKE	piece	0	0	6	6	420.00	0	0	6	6	420.00	2	2	2	6	420.00	2	2	2	6	420.00	24	70.00	1,680.00
29	80141505-15-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-15-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-15-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-15-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	1	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000.00	7,000.00
33	80141505-15-033	PENCIL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-15-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-15-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-15-036	AIR PURIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-15-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-15-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-15-039	DOCUMENT SCANNER	unit	1	0	0	1	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,000.00	25,000.00
40	80141505-15-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-15-041	PANACEE PENCIL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-15-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-15-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-15-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-15-045	POUCHCASE DOORNE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-15-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-15-047	DSL CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-15-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,480.00	3,480.00
49	80141505-15-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-15-050	PANEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-15-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-15-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-15-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Q1												Q2										
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
48	90141505-15-056	PASSENGER VAN	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	90141505-15-057	VAN	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	90141505-15-058	TIRE-WHEEL VEHICLE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	90141505-15-059	PICK-UP TRUCK	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	90141505-15-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	90141505-15-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	90141505-15-062	ASSEMBLED PASSENGER JEEP/TYPE VEHICLE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	90141505-15-063	MOTORCYCLE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	90141505-15-064	BUS	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	90141505-15-065	NON BUS	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
A. TOTAL																								161,460.08
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								16,146.01
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								-
D. GRAND TOTAL (A + B + C)																								177,616.09
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Anticipated Appropriate Funds Available:

Approved by:

HENRY C. BUNYON



AGENCY BUDGET OFFICER

EMERSON B. BUNYON JR.



Head of Office/Agency

Date Prepared: July 8, 2025