

APP-CSE 2024 FORM - Other Items

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/hos58> (Please copy the link and paste in your browser)
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office

TESDA-Bukidnon

Region:

10

Address:

Barangay 4, Malaybalay City, Bukidnon

Agency Code/UACS:

Organization Type:

Government

Contact Person:

Engr. Adrian B. Ampong

Positions:

Provincial Director

E-mail :

region10.bukidnon@tesda.gov.ph

Telephone/Mobile Nos:

09989500567

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	BOARD PAPER, A4 size, white, 105	pack	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	60	50.00	3,000.00
2	-	PAPER FASTENER, 8/12", plastic, 50 set, 7cm	box	0	1	0	1	170.00	1	1	0	2	340.00	0	1	0	1	170.00	1	1	0	2	340.00	6	170.00	1,020.00
3	-	Laser Jet Printer Toner (OPT CRG-337),CANON	piece	10	0	0	10	24,800.00	0	10	0	10	24,800.00	10	0	10	20	49,600.00	10	0	0	10	24,800.00	50	2,480.00	124,000.00
4	-	INK CART, EPSON 003 (Black)	cart	0	10	0	10	3,980.00	0	10	0	10	3,980.00	0	10	0	10	3,980.00	0	0	0	0	0.00	30	398.00	11,940.00
5	-	INK CART, EPSON 003 (yellow)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	1,990.00	0	0	0	0	0.00	5	398.00	1,990.00
6	-	INK CART, EPSON 003 (magenta)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	1,990.00	0	0	0	0	0.00	5	398.00	1,990.00
7	-	INK CART, EPSON 003 (cyan)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	1,990.00	0	0	0	0	0.00	5	398.00	1,990.00
8	-	Document Storage Box	piece	100	100	100	300	21,450.00	0	0	0	0	0.00	0	0	0	0	0.00	100	100	100	300	21,450.00	600	71.50	42,900.00
9	-	Vehicle Tire	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	4	0	4	21,600.00	0	4	0	4	21,600.00	8	5,400.00	43,200.00
10	-	Fire Extinguisher Refill	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	4	0	4	4,000.00	0	0	0	0	0.00	4	1,000.00	4,000.00
11	-	COFFEE TWIN PACK	pack	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	12	130.00	1,560.00
12	-	COFFEE STICK	pack	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	12	150.00	1,800.00
13	-	SUGAR, brown ,1kg.	pack	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	12	100.00	1,200.00
14	-	COFFEE CREAMER, 450G	pack	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	12	100.00	1,200.00
15	-	PRINTER INK TANK, (print,copy,scan)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,000.00	0.00
16	-	PRINTER INK TANK, WIFI (print,copy,scan)	unit	1	0	0	1	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	12,000.00	12,000.00
17	-	PRINTER TANK, single (print only)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,000.00	0.00
18	-	PHOTOCOPIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70,000.00	0.00
19	-	GARBAGE CAN, big	pcs	2	2	0	4	2,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	700.00	2,800.00
20	-	COOLER 30 LITERS	pcs	0	0	0	0	0.00	1	0	0	1	1,525.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,525.00	1,525.00
21	-	COOLER 15 LITERS	pcs	0	0	0	0	0.00	1	0	0	1	1,325.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,325.00	1,325.00
22	-	TABLE NAME PLATE	pcs	0	0	0	0	0.00	0	2	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,500.00	3,000.00
23	48101926	FOLDING TABLE	unit	0	0	0	0	0.00	10	0	0	10	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,250.00	22,500.00
24	-	MONOBLOCK CHAIR	unit	0	0	0	0	0.00	50	0	0	50	34,650.00	0	0	0	0	0.00	0	0	0	0	0.00	50	693.00	34,650.00
25	-	STAPLER, long #35	unit	0	0	0	0	0.00	1	0	0	1	995.00	0	0	0	0	0.00	0	0	0	0	0.00	1	995.00	995.00
26	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
30	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
31	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
32	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
35	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
55	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
56	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
57	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
58	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
59	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
60	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
61	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
62	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
63	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
64	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
65	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
66	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
67	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
68	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
69	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
70	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
71	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
72	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
73	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
74	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
75	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
76	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
77	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
78	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
79	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
80	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
81	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
82	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
83	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
84	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
85	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
86	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
87	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
88	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
89	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
90	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
91	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
92	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
93	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
94	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
95	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
96	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
97	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
98	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
99	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
100	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL																								P		320,585.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		32,058.50
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-
D. GRAND TOTAL (A + B+ C)																								P		352,643.50
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


DANIEL A. CANETE
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


ARLENE P. BANGCONG
Accountant / Budget Officer

Approved by:


ENGR. ADRIAN B. AMPONG
Head of Office/Agency

Date Prepared: __July 30, 2024__